



## Wycombe High School

### Self-disclosure Form For Regulated Activity

Keeping Children Safe in Education guidance (Part three: Safer recruitment) requires that shortlisted candidates are asked to complete this self-disclosure form, and to sign the declaration confirming the information they have provided is true.

As a school, we are exempt from the Rehabilitation of Offenders Act 1974. You are therefore required to declare:

- All unspent convictions and conditional cautions
- All spent convictions and adult cautions that are not protected (i.e. that are not filtered out) as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2020).

#### Part 1

Name of candidate/person:	
Previous name(s)	
Address with Postcode:	
Telephone/Mobile No:	
Date of Birth:	

#### Part 2

All information you provide will be treated as confidential and managed in accordance with relevant data protection legislation and guidance. You have a legal right to access information held about you.

<b>Have you ever been known to any Children's Services department or Police as being a risk or potential risk to children?</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, please provide further information:		
<b>Have you been subject to any disciplinary action by your employer or professional body?</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, please provide further information:		

<b>Do you have any convictions, cautions, reprimands or final warnings as defined by the Rehabilitation of Offenders Act 1974</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, please provide further information:		
<b>Do you have any adult cautions (simple or conditional) or spent convictions that are not protected as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (Amendment) (England and Wales) Order 2020?</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, please provide further information:		
<b>Are you on the DBS Barred List?</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, please provide further information:		
<b>Are you subject to any conditions or prohibitions placed on you by the Teaching Regulation Agency?</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, please provide further information:		
<b>[For Management Positions] Are you prohibited from taking part in the management of a school (i.e. are you subject to a section 128 direction)?</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, please provide further information:		
<b>Have you committed an offence overseas which would have resulted in disqualification if it had occurred in the UK?</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, please provide further information:		

<b>Confirmation of declaration</b> (tick box below)	
<input type="checkbox"/>	I agree that the information provided here may be processed in connection with recruitment purposes and I understand that an offer of employment may be withdrawn or disciplinary action may be taken if information is not disclosed by me and subsequently comes to the School's attention.
<input type="checkbox"/>	In accordance with the School's procedures if required I agree to provide a valid criminal record certificate and consent to the organisation clarifying any information provided on the disclosure with the agencies providing it.
<input type="checkbox"/>	I agree to inform the School within 24 hours if I am subsequently investigated by any agency or organisation in relation to concerns about my behaviour towards children or young people.
<input type="checkbox"/>	I understand that the information contained on this form, the results of the DBS check and information supplied by third parties may be supplied by the School to other persons or organisations in circumstances where this is considered necessary to safeguard children.
<b>Signature of candidate:</b>	
<b>Print name:</b>	
<b>Date:</b>	